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**REVIEW OF LITERATURE** 

**NEED/IMPORTANCE OF THE STUDY** 

STATEMENT OF THE PROBLEM

**OBJECTIVES** 

**HYPOTHESES** 

RESEARCH METHODOLOGY

**RESULTS & DISCUSSION** 

**FINDINGS** 

RECOMMENDATIONS/SUGGESTIONS

CONCLUSIONS

SCOPE FOR FURTHER RESEARCH

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## BOOKS

- Bowersox, Donald J., Closs, David J., (1996), "Logistical Management." Tata McGraw, Hill, New Delhi.
- Hunker, H.L. and A.J. Wright (1963), "Factors of Industrial Location in Ohio" Ohio State University, Nigeria.

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Sharma T., Kwatra, G. (2008) Effectiveness of Social Advertising: A Study of Selected Campaigns, Corporate Social Responsibility, Edited by David Crowther & Nicholas Capaldi, Ashgate Research Companion to Corporate Social Responsibility, Chapter 15, pp 287-303.

#### JOURNAL AND OTHER ARTICLES

 Schemenner, R.W., Huber, J.C. and Cook, R.L. (1987), "Geographic Differences and the Location of New Manufacturing Facilities," Journal of Urban Economics, Vol. 21, No. 1, pp. 83-104.

#### **CONFERENCE PAPERS**

• Garg, Sambhav (2011): "Business Ethics" Paper presented at the Annual International Conference for the All India Management Association, New Delhi, India, 19–22 June.

#### UNPUBLISHED DISSERTATIONS AND THESES

Kumar S. (2011): "Customer Value: A Comparative Study of Rural and Urban Customers," Thesis, Kurukshetra University, Kurukshetra.

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#### WEBSITES

Garg, Bhavet (2011): Towards a New Natural Gas Policy, Political Weekly, Viewed on January 01, 2012 http://epw.in/user/viewabstract.jsp

## A STUDY ON COST EFFECTIVE METHOD OF RECRUITMENT AT KGISL

# PARVATA RAJ PRABHU ASST. PROFESSOR SASI CREATIVE SCHOOL OF BUSINESS COIMBATORE

#### **ABSTRACT**

The study report is the outcome of the study undertaken in KG Information Systems Private Limited., (KGISL) Coimbatore. The major objective of the study is to know the best recruitment method which is cost effective to KGISL through seven different dimensions of recruitment. Simple Random Sampling was used for selecting the recruiters from the collected database. A sample size of 100 recruiters, which includes Human Resource Executives, Vice President Human Resource, Senior Executives Human Resource, Manager Human Resource, Assistant manager Human Resource. Primary data was collected through Unstructured questionnaire. The data collected were analyzed by using Conventional Analysis (Simple percentage), Weighted Average and Correlation. Suitable Suggestions and Recommendations were given for corrective actions. It is found that among the seven sources of recruitment, Internal Promotion holds the first rank. The second best source of recruitment is Job Fair. The third best source is ranked for the Campus Recruitment. The rest four sources are ranked as Head Hunting, Advertisement, Referrals and Consultancies. The sources of recruitment have positive correlation between factor and cost. As many of the respondents feel that job fair gives them better candidates, job fair kind of recruitment method can be improved and updated. Such type of fairs can filter better candidates from a larger crowd. Number of rounds of interviews can be equally compressed in such type of fairs which will not eat away the recruiter's time.

#### **KEYWORDS**

Best sources, Cost effective, seven dimensions of recruitment, Sources of Recruitment.

#### INTRODUCTION

#### CONCEPT OF RECURITMENT

ecruitment refers to the process of attracting, screening, and selecting qualified people for a job at an organization or firm. For some components of the recruitment process, mid- and large-size organizations often retain professional recruiters or outsource some of the process to recruitment agencies. The recruitment industry has five main types of agencies: employment agencies, recruitment websites and job search engines, "headhunters" for executive and professional recruitment, niche agencies which specialize in a particular area of staffing and in-house recruitment. The stages in recruitment include sourcing candidates by advertising or other methods, and screening and selecting potential candidates using tests or interviews.

Recruitment can conduct by 9 methods as follows:

#### 1. RECURITMENT BY CAMPUE METHOD

Campus is the location of a university, college, or school's main buildings. This method is based on recruitment at university, colleges

#### 2. RECURITMENT BY JOB CENTERS

Job centers often specialize in recruitment for specific sectors. They usually provide a shortlist of candidates based on the people registered with the agency. They also supply temporary or interim employees.

### 3. HEAD HUNTING

Head hunting are recruitment agents who provide a more specialized approach to the recruitment of key employees and/or senior management.

#### 4. RECUTITMENT BY ADVERTISEMENT

They can be found in many places such as

- Newspaper
- 2) Job posting on jobsites
- 3) Ads on websites related to positions recruited.

#### 5. DATABASE SEARCH ON JOB SITES.

Company can buy data from job websites for a week or a month to search candidates.

# 6. EMPLOYEE REFERRAL

This method often refers to as 'word of mouth' and can be a recommendation from a colleague at work **7. CONTRACT STAFFING** 

# Company can buy staffing contract from HR outsourcing.

# 8. WORD-OF-MOUTH RECURITMENT 9. INTERNAL RECUTITMENT

Internal recruitment can conduct by types of:

- 1) Present permanent employees (based on programs of career development).
- 2) Present temporary/casual employees.
- 3) Retired employees.
- 4) Dependents of deceased disabled, retired and present employees

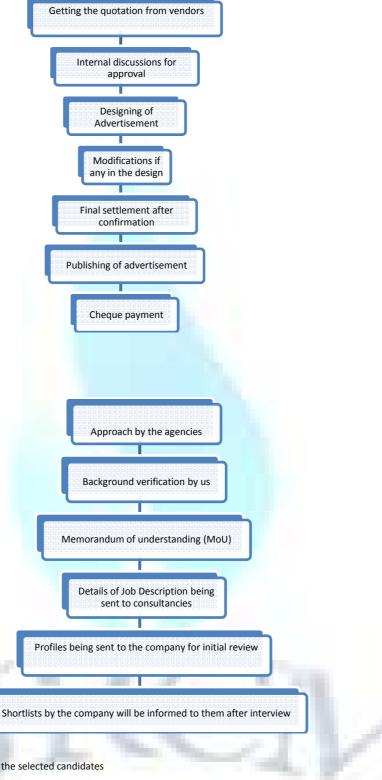
# **RECRUITMENT PROCESS FOR THE SOURCES**

**ADVERTISEMENT** 

Time Taken: A week's time

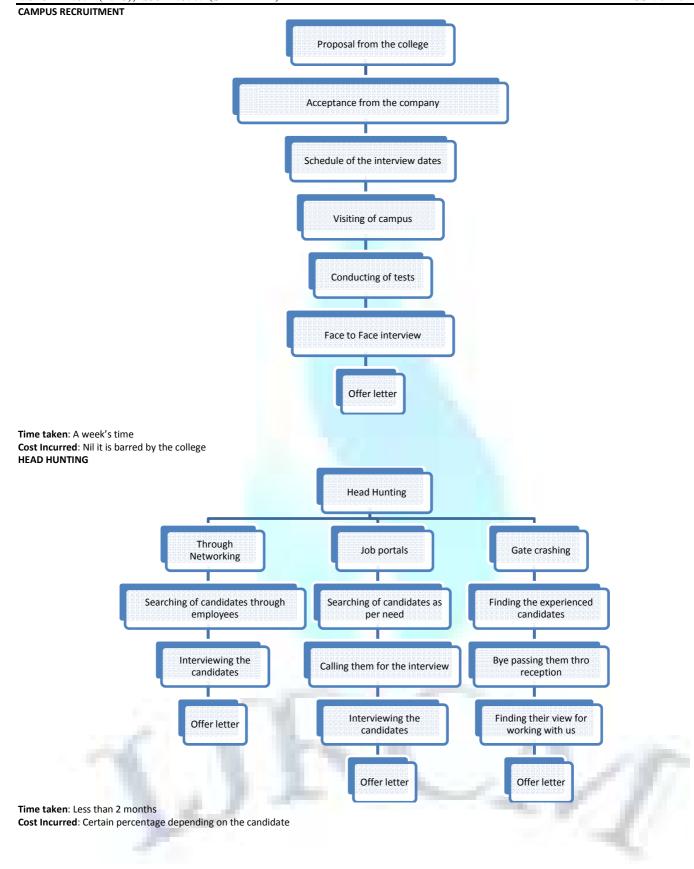
Cost Incurred: Rs.20000 approximately

**CONSULTANCIES AND AGENCIES** 



Time taken: More than one and half months

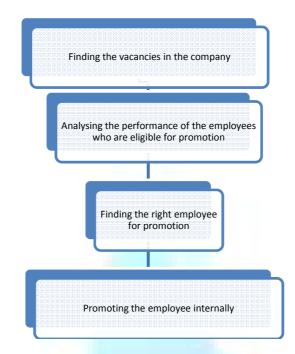
Cost Incurred: 10 to 12 percent from the salary of the selected candidates



JOB FAIRS

Invitation to the company from the conductors Acceptance from the company Requisite for installation of stalls Finding the candidates Interviewing the candidates Selection of candidates Offer letter Time taken: One month Cost Incurred: Travel expenses REFFERALS Receiving profiles from the employees and top management Matching the profiles with the requirements Calling the candidates for the interview Interviewing the candidates Selection of candidates Offer letter Time taken: More than 2 months Cost Incurred: Incentives to the employee

#### INTERNAL PROMOTION



Time taken: 3 months
Cost Incurred: Nil

#### **REVIEW OF LITERATURE**

"Cost-effectiveness of Recruitment Methods in an Obesity Prevention Trial for Young Children"
Research Done By

Jodie L. Robinson, M.A., M.B.A, Janene H. Fuerch, B.S, Dana D. Winiewicz, B.S, Sarah J. Salvy, Ph.D, James N. Roemmich, Ph.D, and Leonard H. Epstein, Ph.D Background

Recruitment of participants for clinical trials requires considerable effort and cost. There is no research on the cost-effectiveness of recruitment methods for an obesity prevention trial of young children.

#### Methods

This study determined the cost-effectiveness of recruiting 70 families with a child aged 4 to 7 (5.9  $\pm$  1.3) years in Western New York from February, 2003 to November, 2004, for a two year randomized obesity prevention trial to reduce television watching in the home.

#### Results

Of the 70 randomized families, 65.7% (n = 46) were obtained through direct mailings, 24.3% (n = 17) were acquired through newspaper advertisements, 7.1 % (n = 5) from other sources (e.g. word of mouth), and 2.9% (n = 2) through posters and brochures. Costs of each recruitment method were computed by adding the cost of materials, staff time, and media expenses. Cost-effectiveness (money spent per randomized participant) was US \$0 for other sources, US \$227.76 for direct mailing, US \$546.95 for newspaper ads, and US \$3,020.84 for posters and brochures.

#### Conclusion

Of the methods with associated costs, direct mailing was the most cost effective in recruiting families with young children, which supports the growing literature of the effectiveness of direct mailing

"A Practical, Cost-effective Method for Recruiting People into Healthy Eating Behavior Programs"

#### Research Done By

Paul W McDonald, PhD, Asst. Professor

Paul W McDonald, Department of Health Studies and Gerontology, University of Waterloo; Waterloo, ON, N2L 3G1, Canada,

## Introduction

The population impact of programs designed to develop healthy eating behaviors is limited by the number of people who use them. Most public health providers and researchers rely on purchased mass media, which can be expensive, on public service announcements, or clinic-based recruitment, which can have limited reach. Few studies offer assistance for selecting high-outreach and low-cost strategies to promote healthy eating programs. The purpose of this study was 1) to determine whether classified newspaper advertising is an effective and efficient method of recruiting participants into a healthy eating program and 2) to determine whether segmenting messages by transtheoretical stage of change would help engage individuals at all levels of motivation to change their eating behavior.

#### Methods

For 5 days in 1997, three advertisements corresponding to different stages of change were placed in a Canadian newspaper with a daily circulation of 75,000. **Results** 

There were 282 eligible people who responded to newspaper advertisements, and the cost was Can \$1.11 (U.S. \$0.72) per recruit. This cost compares favorably with the cost efficiency of mass media, direct mail, and other common promotional methods. Message type was correlated with respondent's stage of change, and this correlation suggested that attempts to send different messages to different audience segments were successful.

"Effectiveness and cost of recruitment strategies for a community-based randomized controlled trial among rainwater drinkers"

#### Research done by

#### **Shelly Rodrigo**

Department of Epidemiology and Preventive Medicine, School of Public Health and Preventive Medicine, Monash University, Melbourne, Australia **Background** 

Community-based recruitment is challenging particularly if the sampling frame is not easily defined as in the case of people who drink rainwater. Strategies for contacting participants must be carefully considered to maximize generalisability and minimize bias of the results. This paper assesses the recruitment strategies for a 1-year double-blinded randomized trial on drinking untreated rainwater. The effectiveness of the recruitment strategies and associated costs are described.

Methods

Community recruitment of households from Adelaide, Australia occurred from February to July 2007 using four methods: electoral roll mail-out, approaches to schools and community groups, newspaper advertising, and other media involvement. Word of mouth communication was also assessed.

#### Conclusion

The use of electoral roll mail-out and advertising via schools were effective in reaching households using untreated rainwater for drinking. Employing multiple strategies enabled success in achieving the recruitment target. In countries where electoral roll extracts are available to researchers, this method is likely to have a high yield for recruitment into community-based epidemiological studies.

#### **NEED FOR THE STUDY**

- To know the cost effective source of recruitment
- To know the best recruitment source for KGISL
- To know the effective source of recruitment from the seven different dimensions

#### **OBJECTIVE OF THE STUDY**

- To Study the best source of recruitment for KGISL.
- To suggest the best source of recruitment which is cost effective to KGISL?
- To study the cost effective source through seven different dimensions of recruitment

#### RESEARCH METHODOLOGY

Research Methodology is used to systematically solve the problem. Considering the Objective of the study, the methods are logically chosen and adopted, so that the results are capable of being evaluated either by the researcher or by others.

#### RESEARCH DESIGN

The type of research conducted for this study is "Descriptive Research Studies" which are concerned with describing the characteristics of particular variables.

#### SAMPLE

Sample size

The Sample Size consists of 100 Respondents from Coimbatore City.

#### Sample design

It is a technique or procedure the researcher would adopt in selecting the items for the sample. Respondents were chosen at **Probability Simple Random Sampling** 

# DISCUSSIONS CONVENTIONAL ANALYSIS

#### TABLE 1.1 SHOWING COST INCURRED ON VARIOUS RECRUITMENT

TABLE 1:1 SHOWING COST INCORNED ON VARIOUS RECROTIVERY					
Category	Strongly Agree	Agree	Neither agree or disagree	Disagree	
All in Percentage (%)	All in Percentage (%)				
Advertisement	32	0	68	0	
Consultancies	2	0	42	56	
Campus Recruitment	18	72	10	0	
Head Hunting	0	68	32	0	
Job Fair	0	72	22	6	
Referrals	0	10	72	18	
Internal Promotion 70		10	12	8	

The table 1.1 the majority 70% of the respondents strongly agree that internal promotion reduces the cost since employee is not new. The 12% of the respondents neither agrees nor disagree that internal promotion reduces the cost since employee is not new. The 10% of the respondents agrees that internal promotion reduces the cost since employee is not new. Only 8% of the respondents disagrees that internal promotion reduces the cost since employee is not new. The 72% of the respondents agree that cost is incurred on job fair. The 22% of the respondents neither agree nor disagree that cost incurred is low on campus recruitment. 18% of the respondents strongly agreed that cost incurred is low on campus recruitment. The rest 10% of the respondents strongly agree that cost incurred is low on head hunting. The rest 32% of the respondents neither agree nor disagree that cost is incurred on advertisement. 32% of the respondents neither agree nor disagree that cost is incurred on advertisement. The 72% of the respondents neither agree nor disagree that cost is involved in referrals. 18% of the respondents disagree that cost is involved in referrals. 10% of the respondents agree that cost is involved in referrals. 18% of the respondents disagree that cost is involved in referrals. 20% of the respondent neither agree nor disagree that consultancies are effective for the cost incurred. The rest 2% of the respondents alone strongly agree that consultancies are effective for the cost incurred.

#### WEIGHTED AVERAGE FOR THE SOURCES OF RECRUITMENT

TABLE 1.2: SHOWING WEIGHTED AVERAGE FOR THE SOURCES OF RECRUITMENT

S.No	Sources of Recruitment	Weighted Average	Rank
1	Advertisement	7.12	5
2	Consultancies	5.64	7
3	Campus Recruitment	8	3
4	Head Hunting	7.8	4
5	Job Fairs	8.04	2
6	Referrals	6.08	6
7	Internal Promotion	9.14	1

The result presented in the table about weighted average score for the various sources of recruitment. Internal Promotion holds the weighted average of 9.14, Job fair holds of 8.04, Campus recruitment holds of 8.00, Headhunting holds of 7.8, Referrals holds of 6.08 and Consultancies holds of 5.64.

#### TABLE 1.3: SHOWING THE CORRELATION BETWEEN THE SOURCES OF RECRUITMENT

S.no	Relationship between	Pearson correlation (r)	Relation	Level of significance
1	Advertisement cost and Advertisement factors	0.241	Positive	0.05
2	Consultancies cost and Consultancies factors	0.348	Positive	0.05
3	Campus recruitment cost and Campus recruitment factors	0.599	Positive	0.05
4	Head Hunting cost and Head Hunting factors	0.549	Positive	0.05
5	Job fairs cost and Job fairs factor	0.733	Positive	0.05
6	Referrals cost and referrals factor	0.668	Positive	0.05
7	Internal promotion cost and Internal promotion factor	0.711	Positive	0.05

From the above table it is evident that sources of recruitment have **Positive Correlation** between the factor and cost.

#### SUGGESTIONS AND RECOMMENDATIONS

- As many of the respondents feel that job fair gives them better candidates, job fair kind of recruitment method can be improved and updated. Such type of fairs can filter better candidates from a larger crowd. Number of rounds of interviews can be equally compressed in such type of fairs which will not eat away the recruiter's time
- In campus recruitment programs can be improved by filtering the students before getting into the first level of interview process. This method would help in recruiting lower level employees
- The referrals would be the best source of recruitment in case of hiring middle level employees. This provides us a gap to save our time and make our process easy and confidential.
- > Head Hunting is another competitive method which will work on cost effective manner to get top management requirement.
- > Though the advertisement creates opportunity, the cost and risk involved in it are more. So advertisement method can be chosen for bulk recruitment.
- As there is a tough competition among HR consultancies expectation of satisfied consultancy service by a recruiting company stands as a question mark. Therefore it is better not to depend on such type of agencies for recruitment process. Unless and otherwise there is a tough need it is suggested that companies can go with their own HR team to proceed on their own HR team for their recruitment process.
- > The new technologies of recruitment can also be adopted to update the process of recruitment in each source.
- > The recruitment methods should be adopted according to the requirement of the candidates.

#### CONCLUSION

It was found among the seven sources of recruitment, Internal Promotion holds the first rank. The second best source of recruitment is Job Fair. The third best source is ranked for the Campus Recruitment. The rest four sources are ranked as Head Hunting, Advertisement, Referrals and Consultancies

#### SCOPE OF FURTHER RESEARCH

Now a day's recruiters also use more online 'word-of-mouth' (WOM) marketing programmers to attract candidates. This might mean producing an employer video that shows what it likes to work within the organization. Make it amusing or entertaining enough and your potential candidates might see it as it is passed around via email, Instant Messenger and on YouTube and elsewhere.

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